

DeKalb County Board of Health
Regular Meeting Minutes
September 25, 2014
3:00 p.m. – 5:00 p.m.
Bohan Auditorium

Board Members Present

Arlene Parker Goldson, Chair (via telephone)
Jacqueline Davis, Vice Chair
The Hon. Jeff Rader, Parliamentarian

Board Members Absent

Daniel Salinas, M.D.
Vasanne Tinsley, Ed.D.
The Hon. Edward Terry

Staff and Guests Present

S. Elizabeth Ford, M.D., M.B.A., District Health Dir.
Bianca Howard
Lillie Carnegie
Vickie Elisa
Dianne McWethy
Brenda K. Smith
Les Richmond, M.D., M.B.A.
Terri James
Jessica Grippo
Tesi Gillispie
Annie Doris Proctor
Dyron J. Stephens
Lillian Langston
Angelle Rozier
Deborah Jackson
Letha Baines
Greg French
Doris Thomas
Sharon Joseph

Staff and Guests Present (cont'd.)

Sandra Piñeyro, Recording Sec.
Ryan Cira
Bernard Hicks
Katrina Green
Sybee R. O'Neal
Retha Williams
Zipatly Mendoza
Sedessie Spivey
Stanley Gaines
Paul Spadafora
Don Brundage
Dwayne Turner
Tiffany Jenkins
Patricia Joseph
Althea Otuata
Teresa Edwards
Brandi J. Whitney
Cheryl Desbordes

The regular meeting of the DeKalb County Board of Health was called to order by Board Vice Chair Davis at 3:10 p.m.

Approval of Board Meeting Minutes

The approval of the Board meeting minutes of May 22, 2014, was postponed due to lack of a quorum.

Director's Board Report

Dr. Ford took the opportunity to acknowledge the Adolescent Health and Youth Development program. She stated that Tesi Gillispie is basically a one-woman show. The program's goal of graduating 225 Personal Responsibility Education Program students was exceeded by 14 graduates, from a total of 305 enrolled youth.

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The Office of Emergency Preparedness is partnering with Oakhurst Medical Center, Inc., and is in discussion with the Federal Emergency Management Agency to serve as point of distribution sites.

The Marketing and Business Development Division received \$50,000 in continuation funding for accreditation from the Healthcare Georgia Foundation. The Board of Health has uploaded 80 percent of the accreditation documents to a shared folder in the Board of Health network. Vickie Elisa, accreditation coordinator, and Dr. Ford attended Public Health Accreditation Board (PHAB) training in August in Virginia. The Board of Health is now able to access and begin uploading documents to e-PHAB. The division is also planning an all-staff retreat in October at Georgia Piedmont Technical College to share information on the accreditation process and its importance. The division is working on an annual report and a volunteer handbook and is assisting with the 2015 Status of Health Report.

The Administration Division is working on the FY2014 audit. The FY2012 audit has been settled and the Board of Health was reimbursed by the State of Georgia. Human Resources processed 287 personnel action requests. The Policy and Procedures Committee approved amendments to the facilities management, group meals, military leave, meetings and travel, purchasing, and legal counsel policies.

Facilities processed 125 work orders in July and 86 work orders in September. There were 85 new contracts processed. Vital Records issued 2,701 birth certificates and 6,546 death certificates.

Workforce Development held CPR, Crucial Conversations, Microsoft Outlook Essentials, customer service, and HIPAA compliance trainings. There were also plenty of wellness activities such as yoga, running groups, Zumba, and lunch-and-learns on immunizations and healthy eating.

Information Technology purchased a software application that integrates human resources, purchasing, contracts, grants management, and inventory assets.

Two restaurants were closed in July and three were closed in September. September is National Food Safety Education Month and the theme for this year is Home Food Safety Myth Busters.

The Community Health and Prevention Services' Ryan White program provided primary care and social services to 384 unduplicated clients. The program applied for a \$124,000 grant. If the funds are awarded, they will go towards primary care, pharmaceutical assistance (emergency medication) and interpretation and translation services. In addition, the program submitted a carryover fund request from the FY2013 grant for Ryan White Part C in the amount of \$19,366. If approved, these funds will be used for stopgap medication and laboratory services. The program received a notice of a grant award from

Housing Opportunities for People Living with HIV/AIDS for FY2015 in the amount of \$119,394.

Refugee Services screened 444 newly-arrived refugees, of which 385 were screened within the required 30 days of arrival. In July and August there were 341 pediatric appointments. The Tuberculosis (TB) Clinic conducted contact investigations in one business and one senior living complex. Dr. Ford has requested that the Board of Health be considered for additional TB funding related to the TB outbreak at homeless shelters in Atlanta.

Babies Can't Wait served 488 children and participated in a number of outreach events. Staff also met with local pediatricians to review the referral process for the birth-to-five programs.

Children's Medical Services has 306 clients.

Immunization staff visited 189 childcare facilities where they assessed 15,073 immunization records, with a compliance rate of 97 percent. The Board of Health is ramping up the school-based flu immunization program for its fifth year. It will run from September 1 to March 31, 2015.

The Mothers Offering Resources and Education program has a caseload of 152 active clients. They have collaborated with the Injury Prevention staff to teach pre- and post-natal mothers how to safely use infant seats and strollers.

WIC has 4,122 referrals and is looking forward to collaborating with other programs. It is important that WIC clients connect with other services provided by the Board of Health. There were 2,000 sets of vouchers distributed at the WIC Farmer's Market, totaling a value of \$60,000.

The East DeKalb Health Center saw 1,000 patients and the North DeKalb Health Center saw 1,294 patients for back-to-school services.

The Health Assessment and Promotion department received a Centers for Disease Control and Prevention grant award in the amount of \$928,453 to support the Racial and Ethnic Approaches to Community Health (REACH) project. The Board of Health is also applying for grants from organizations such as Komen Atlanta, the Hearst Foundation, and the Kresge Foundation. The department conducted child passenger safety 101 classes and distributed 30 booster seats.

Live Healthy DeKalb's physical activity action team hosted a community reception to encourage collaboration around walking groups. The health equity action team is developing a Picture DeKalb Healthy resource guide, along with a map. The go green action team has been refreshing recycling signage in the health centers and has nearly 80

families signed up for the Go Green Community Family Initiative. The goal is 100.

Dr. Ford welcomed Gregory Bolden as the lead for the men's health initiative. Funding for the initiative came from the Fulton-DeKalb Hospital Authority.

Epidemiology and Statistics was notified of two U.S. citizens who tested positive for the Ebola virus. The care for the patients is being managed exclusively by Emory.

Announcements

Marketing and Business Development welcomes Angelle "Nikki" Rozier as the new webmaster and social media coordinator.

Administration welcomes Paul Spadafora as the budget officer. Susan Floyd, Internal Services manager, has been invited to join the Public Health Improvement Exchange User Group. Human Resources issued 13 faithful service awards and welcomes Dyron Stephens, PhD, as a Human Resources generalist.

So far this year, the Visitation and Benevolent Committee has given 16 cards, three flower arrangements, and one gift card. The annual holiday party is being planned and will be held at Georgia Piedmont Technical College.

Community Health and Prevention Services welcomes Dr. Gordon Fraser as the new dentist to provide oral surgery. Health Assessment and Promotion welcomes Zipatly Mendoza as the new manager and Myrlene Hoyte as program associate. The North DeKalb Health Center welcomes Valerie McKisic, PHN; Idil Hilowle, PHN; Amparo Pyronneau, NP; Sabine Sylla, Clerk I; Ryeisha Woodard, Clerk I; and Aaron Rodgers, Clerk I. The Vinson Health Center welcomes Ebonee Rice, PHN; Veronica Mitchell, PHN; and Portia Turman, Clerk 1.

Service Award Presentations

Sharon Joseph and Cynthia Clark were recognized for 20 years of service to the State of Georgia and the DeKalb County Board of Health.

Lillie Carnegie and Doris Proctor each received a retirement award for 22 years of service to the State of Georgia and the DeKalb County Board of Health. Stanley Gaines received a retirement award for 33 years of service to the State of Georgia and to the DeKalb County Board of Health.

Financial Status Report (see attached summaries)

Brenda Smith, chief financial officer, reported on the periods ending June 30 and August 31.

Poster Presentation

Tyrina Dickson, MPH, presented a poster entitled “Perception of Tuberculosis Among Ethiopian Persons: An Ethnographic Study.”

Public Comments

No public comments.

Board Comments

No Board comments.

Adjournment

Vice Chair Davis moved to adjourn the meeting at 4:00 p.m. The motion was seconded and approved unanimously.

Respectfully submitted,

Approved by:

Sandra Piñeyro
Recording Secretary

Arlene Parker Goldson, Chair
Jacqueline Davis, Vice Chair
The Honorable Jeff Rader, Parliamentarian