

**Special Called Board Meeting Minutes**

**August 29, 2017**

**2:00 p.m. – 3:00 p.m.**

**Bohan Auditorium – E. L. Richardson Health Center**

**Teleconference**

**Board Members**

The following members participated by teleconference:

The Honorable Jeff Rader, Board Chair

Dr. Camara Phyllis Jones

Dr. Sonia Alvarez Robinson

Mrs. Delphyne Lomax Taylor

The Honorable Edward “Ted” Terry

Dr. Vasanne Tinsley

**Staff and Guests Present**

Eric Nickens, Jr.

Ed Prime

Phuong Le

Erica M. Brooks

Brenda K. Smith

Dianne McWethy

Sedessie Spivey

Almanzia Opeyo

Ebonee Gresham

Patricia Joseph

Don Brundage

Dr. S. Elizabeth Ford

**The Special Called meeting of the DeKalb County Board of Health was called to order by Board Chair Jeff Rader at 2:11p.m.**

Chairman Jeff Rader acknowledged the presence of members Jones, Alvarez-Robinson, Lomax-Taylor, Terry and his self; establishing a quorum. Member Tinsley joined the call at 2:19pm.

1. Agreement with ETR Services, Inc., REACH Grant - External Evaluator - Contract Amendment #3

Dr. Ford provided background regarding the request to amend the ETR, Services, Inc., contract. Member Jones asked if the amendment would be at no cost to the agency; Dr. Ford affirmed. Member Jones asked what would happen if the amendment was not approved? Dr. Ford explained the work would cease.

Board Chair Jeff Rader asked for further questions regarding the ETR, Services, Inc., contract amendment and requested a motion. Member Jones offered a motion to approve. Member Alvarez-Robinson seconded the motion. The board chair called for a vote; the amendment was unanimously approved.

2. Agreement with Georgia State University REACH Grant – *Parent Ambassador* Program - Contract Amendment #2

Dr. Ford provided background regarding the request to amend the Georgia State University REACH Grant – *Parent Ambassador* Program contract.

Board Chair Jeff Rader asked for questions regarding the Georgia State University REACH Grant, contract amendment and requested a motion. Member Jones offered a motion to approve. Member Lomax-Taylor seconded the motion. The board chair called for a vote; the amendment was unanimously approved.

3. Agreement with DeKalb County UGA Extension/4-H REACH Grant – Mobile Market Initiative - Contract Amendment #2

Dr. Ford provided background regarding the request to amend the UGA Extension/4-H REACH Grant – Mobile Market Initiative contract. Member Jones asked if the amendment would be at no cost to the agency; HAP Manager Sedessie Spivey affirmed and explained spending rules set by the funder.

Board Chair Jeff Rader asked for questions regarding the UGA Extension/4-H REACH Grant – Mobile Market Initiative contract amendment and requested a motion. Member Jones offered a motion to approve. Member Terry seconded the motion. The board chair recused himself and called for a vote; the amendment was unanimously approved.

4. Shield IS – Performance Management/Quality Improvement Contractor –  
Contract Amendment #1

Dr. Ford provided background regarding the request to amend the Shield IS – Performance Management/Quality Improvement Contractor contract. Member Jones asked if the work outlined had already been completed; Dr. Ford explained it had not, and a need for the contractor to expand the original scope. Member Jones asked Dr. Ford if she would hire the company again; Dr. Ford affirmed she would. Board Chair Rader asked for clarification regarding the funds to be used to cover the agreement.

Board Chair Jeff Rader asked for further questions regarding the Shield IS – Performance Management/Quality Improvement Contractor amendment and requested a motion. Member Alvarez-Robinson offered a motion to approve. Member Lomax-Taylor seconded the motion. The board chair called for a vote; the amendment was unanimously approved.

**Public Comments**

Dr. Ford thanked the members for their participation given their personal and work commitments. Dr. Jones asked for thoughts and prayers for her father.

**Board Comments**

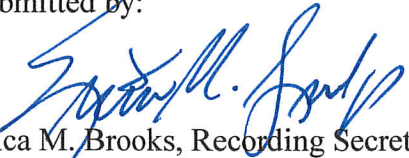
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**Adjournment**

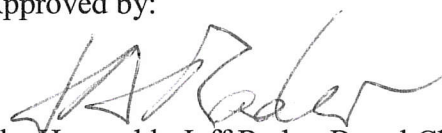
The Board Chair Jeff Rader called for a motion to adjourn the meeting. Board Member Tinsley offered the first motion to adjourn. The motion was seconded by Members Lomax-Taylor and Terry.

**The meeting was adjourned by Board Chair Jeff Rader at 2:42pm.**

Submitted by:

  
Erica M. Brooks, Recording Secretary

Approved by:

  
The Honorable Jeff Rader, Board Chair