

Board of Health

Regular Called Meeting Minutes

November 17, 2016

3:00 p.m. – 4:00 p.m.

Bohan Auditorium – E. L. Richardson Health Center

Board Members Present

The Honorable Jeff Rader, Board Chair

Jacqueline Davis, Board Vice Chair

Camara Phyllis Jones, MD, MPH, PhD

Delphyne Lomax

Clyde Watkins, Jr., MD, FACP

Board Members Absent

The Honorable Edward “Ted” Terry

Vasanne Tinsley, EdD

Staff and Guests Present

S. Elizabeth Ford, M.D, MBA, FAAP, District Health Director

Almanzia Opeyo

Althea Otuata

Bernard Hicks

Bob Graham

Brandi Whitney

Brenda Smith

Chris H. Morris

Darryl Richards

Don Brundage

Dwayne Turner

Ed Prime

Erica M. Brooks

Jessica Barr

Jessica Grippo

Kenn Jones

Lana Burdman

Les Richmond

Lisa McWhorter

Patricia Joseph

Paul Spadafora

Phuong Le

Ryan Cira

Sedessie Spivey

Sentayehu Bedane

The regularly scheduled meeting of the DeKalb Board of Health was called to order by Board Chair Jeff Rader at 3:09 p.m.

Discussion: Board Chair Jeff Rader acknowledged the members in attendance by name, Delphyne Lomax, Clyde Watkins, Jr., Jacqueline Davis, himself and Dr. Ford.

As the first order of business Board Chair Jeff Rader presented for consideration the May 26, 2016 Regular Called Meeting Minutes. However, acknowledging his absence during the May 26, 2016 meeting, the Board Chair suggested the item be held on the agenda.

Dr. Ford asked the Board Chair if he would speak to the Regular Called Board Meeting Minutes of September 22, 2016, the Board Chair agreed.

Approval of Minutes – September 22, 2016

Board Chair Jeff Rader asked if there were any discussion and/or revisions to the minutes of the September 22, 2016, Regular Called Meeting Minutes. As a point of clarification, Board member Delphyne Lomax asked if the recording of an “Aye” to reflect her vote was correct, further if it would be recorded as voting in the affirmative. The Recording Secretary confirmed Board member Lomax’s vote. Board Chair Jeff Rader offered “Aye” is indicative of an affirmative vote. The Board Chair entertained a motion to approve the minutes. Board member Clyde Watkins, Jr., moved that the minutes be accepted as presented, and Board member Delphyne Lomax seconded the motion. The motion was unanimously approved.

Board Chair Jeff Rader stated again that the May 26, 2017 meeting minutes would be held.

Approval of Minutes – August 18, 2016

Board Chair Jeff Rader asked if there were any discussion and/or revisions to the minutes of the August 18, 2016 Special Called Meeting. Seeing none, the Board Chair entertained a motion to approve the minutes. Board member Delphyne Lomax moved that the minutes be accepted as presented, and Board member Clyde Watkins, Jr., seconded the motion. The motion was approved unanimously.

Contracts for Approval

Discussion: Board Chair Jeff Rader presented the second item of business - Contracts. The first for consideration, the **Request to Purchase an Emergency Backup Generator for the E.L. Richardson Health Center**. The Board Chair began by asking if there were any questions based on the Contract Memorandum. Board Chair Jeff Rader asked for clarification as to the whether the purchase would be made by spreading out the cost or making it as a direct purchase. Dr. Ford offered that because the monies had been allocated in the budget, and due to unpredictable fiscal climates, the decision was in fact made to make a direct purchase. Board Chair Jeff Rader asked if there was any further discussion on the **Request to Purchase an Emergency Backup Generator for the E.L. Richardson Health Center**. Seeing there was no discussion, the Board Chair entertained a motion to approve the contract. Board member Clyde Watkins, Jr., made a motion to

approve the contract as presented. Vice Chair Jacqueline Davis seconded the motion. The motion was unanimously approved.

Board Chair Jeff Rader presented the second contract item, a **Request to Purchase Mobile Unit to support the HIV Prevention Program High Impact HIV Prevention Program**, and referenced the Contract Memorandum. The Board Chair described the unit as a 2017, Transit 350, High Roof Super Length Cargo Van with a total purchase price of \$104,401.65. The Board Chair then asked if there were any questions regarding the package or the purchase. There being none, the Board Chair asked if there was a motion on the Request to Purchase the Mobile Unit to support the HIV Prevention Program High Impact HIV Prevention Program. Board member Delphyne Lomax made a motion to approve the contract to purchase the mobile unit. Board member Clyde Watkins, Jr., seconded the motion. The motion was unanimously approved.

Discussion: Board Chair Jeff Rader noted that pictures of the mobile unit were included in the Contract Memorandum. The Board Chair discussed with Dr. Ford the funding source for the vehicle, (i.e. High Impact grant funding) which allowed it to be purchased without an independent bid.

Board member Camara Phyllis Jones entered the meeting at 3:15 p.m.

Board Chair Jeff Rader presented the third contract item, **ETR Services, LLC – Health Assessment and Promotion Department Racial and Ethnic Approaches to Community Health (REACH) Grant Program Evaluator Services - Contract Amendment #2.**

Discussion: Board Chair Jeff Rader clarified the scope of the contract and asked if it was for “evaluator services”. Dr. Ford confirmed in the affirmative, adding that it also called for additional funding. Board Chair Jeff Rader confirmed the additional funding amount of \$65,871.85 for a total of \$99,131.15.

The Board Chair asked if there were any additional questions, there being none, the Board Chair offered a motion to approve. Board member Clyde Watkins, Jr., made a motion to approve the contract as recommended. Board member Delphyne Lomax, seconded the motion. The motion was unanimously approved.

Approval of Minutes – May 26, 2016

Board Chair Jeff Rader proposed that the body consider the Minutes of the Regular Called Meeting held on May 26, 2016. The Board Chair explained to Board member Camara Phyllis Jones that due to a lack of the appropriate number of members who attended the May 26, 2016 meeting having been present at the time of the initial vote, the item was deferred.

Board Chair Jeff Rader asked if there were any discussion and/or revisions to the minutes of the of the May 26, 2016 Regular Called Meeting. Seeing none, he entertained a motion to approve the minutes. Board member Camara Phyllis Jones moved that the minutes be accepted as presented, and Board member Clyde Watkins, Jr., seconded the motion. The motion was approved unanimously. For the record, Board Chair Jeff Rader asked that his name be noted as having abstained.

DeKalb Board of Health Regular Called Meeting Minutes
November 17, 2016

District Director's Board Report

See Appendix District Director's Board Report – Report Period: September 1, 2016 to October 31, 2016

Financial Status Report

See Appendix Memorandum Financial Status Report – Period Ending October 31, 2016

Announcements

Board member Camara Phyllis Jones spoke of her role as the immediate past president of the National Campaign Against Racism through the American Public Health Association (APHA). Dr. Jones spoke further of her plans to continue working on the issue given the current climate of race relations facing our communities.

Dr. Ford announced the upcoming holiday gathering for employees of the agency on December 13, 2016, and invited all members of the Board to attend. Dr. Ford announced the next Regular Called Board Meeting would be held on Thursday, January 26, 2017 at 3:00 p.m., in the Bohan Auditorium.

Public Comments

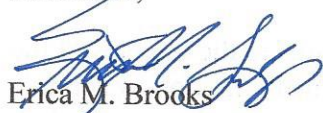
Guest Chris H. Morris, former Community Development Director for DeKalb County thanked the BOH, specifically the Health and Promotion and Prevention Staff, and the Board for its continued support of the Minority Youth Grant and programming. Board Chair Jeff Rader further recognized Mrs. Morris, and spoke of her thirty plus years of service to the County. The Board Chair highlighted Mrs. Morris' relationships on the state and federal levels, and praised her energy and passion for the neighborhoods of DeKalb.

Adjournment

Board Chair Jeff Rader called for a motion to adjourn the meeting. Clyde Watkins, Jr., offered the first motion to adjourn. The motion was seconded by Vice Chair Jacqueline Davis.

The meeting was adjourned by Board Chair Jeff Rader at 4:03pm.

Submitted,


Erica M. Brooks
Recording Secretary

Approved by:


The Honorable Jeff Rader, Board Chair

DeKalb Board of Health Regular Called Meeting Minutes
November 17, 2016

Appendices

- District Director's Board Report – Report Period: September 1, 2016 to October 31, 2016
- Memorandum Financial Status Report – Period Ending October 31, 2016