

DeKalb County Board of Health
Meeting Minutes
March 28, 2013
3:00 p.m.
Bohan Auditorium

Board Members Present

Arlene Parker Goldson, Chair
Jacqueline Davis, Vice Chair
Daniel Salinas, M.D., Parliamentarian
Kendra March
The Honorable Jeff Rader

Board Member Absent

The Honorable Donna Pittman

Staff and Guests Present

S. Elizabeth Ford, M.D., M.B.A., DHD
Vickie Elisa
Dianne McWethy
Paula Renee
Mitzi Fears
Prince Nwogwugune
Tesi Gillispie
Janine Blancett
Jotonna Tulloch
Mia Young
Duane McKinley
Katrina Green
Aletha Dixon
Nykia Greene-Young
Astrid Wilkie-McKellar
Dr. Tom Keating

Staff and Guests Present, cont'd

Terri James, Recording Secretary
Nakija Benjamin
Beth Ruddiman
Don Brundage
Monifa Williams
Donna Erwin
Dwayne Turner, D.D.S.
Ryan Cirra
Althea Otuata
Patricia Joseph
Andrea Stokfisz
Thomas Maney
Alicia Cardwell Alston
Letha Baines
Sarah Gilman

The regular meeting of the DeKalb County Board of Health was called to order by Chair Goldson at 3:00 p.m.

Approval of Minutes

Chair Goldson made a motion for approval of the January 24, 2013 Board meeting minutes. The motion was seconded and approved unanimously.

Director's Board Report

Office of Emergency Preparedness

The office is finalizing the closed points of dispensing memorandum of understanding with the Centers for Disease Control and Prevention. The office underwent their annual Technical Assistance Review conducted by the Georgia Department of Public Health's Office of Strategic National Stockpile.

Marketing and Business Development Division

The division coordinated the Let's Move, DeKalb Seniors: Picture DeKalb Healthy event at the Lou Walker Senior Center. There were approximately 250 seniors in attendance. The division has hired the hourly Public Health Accreditation Board staff.

Administration Division

Finance

Milanka Hudec retired from the Board of Health after 17 years of dedicated public service. The division is working with Health Assessment and Promotion to close-out the Strategic Alliance for Health and Communities Putting Prevention to Work/Obesity grants.

Human Resources

The department received 89 personnel action requests.

Policy and Procedures Committee

The committee approved the Fees for the Community Health and Prevention Services Policy 200-10. The committee is reviewing revisions to the Employee Leave Program Policy 30-16, Re-Employment of Retirees and Use of Former Employees as Independent Contractors or Vendors Policy 30-12, Miscellaneous Leave and Time Policy 30-17, and the Vehicle Management Policy 40-8.

Wellness Initiatives

The Wellness Committee is planning for the 7th annual Employee Health Fair. The third yoga session in 2013 is continuing. Two teams are registered for the Porter Sanford Center's first annual Race for the Arts 5k Run/Walk.

Information Technology (IT)

The purchase of the Kirkwood Health Center's new telephone system will result in a fully-integrated telephone system. IT is preparing to purchase a facsimile server component which will allow for the removal of individual facsimile machines. Facsimiles will be sent directly to a user's e-mail box instead of a stand-alone machine. This will result in increased security and lower telecommunication costs.

Internal Services

Facilities processed 81 work orders. To increase security, closed circuit surveillance cameras were installed in the Vinson Health Center.

Vital Records

During January and February, 7,085 death certificates and 2,613 birth certificates were issued.

Environmental Health Division

The swimming pool and spa program has created the 2013 training brochure and will conduct a mass mailing to all DeKalb County pools during the first week of April. Swimming pool

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Environmental Health Division, cont'd.

training seminars are scheduled for April 23 and May 21. There were two restaurant closures as a result of receiving two consecutive "U" grades on inspection reports.

Community Health and Prevention Services Division

Ryan White Early Care Clinic

The Ryan White Early Care Clinic provided primary care and psychosocial services to 623 unduplicated clients of which 28 were new clients. The clinic submitted an application to the Fulton County Department of Health and Wellness for a Ryan White Part A grant, in the amount of \$1,783,763.94 for the grant year starting May 1.

Tuberculosis (TB) Program

To observe World TB Day, a health fair was held in Scottdale. Also, training was conducted at the DeKalb County Jail by Dr. Christine Ho (Centers for Disease Control and Prevention) and Dr. Alawode Oladele, Manager, Tuberculosis Program, DeKalb County Board of Health.

Refugee Health

The program staff screened 419 newly arrived refugees. The Refugee Pediatric Clinic provided 329 health checks and sick care visits.

Sexually Transmitted Disease (STD/HIV) Prevention Outreach

Four new staff members have been hired for the program. The move from T.O. Vinson Health Center to the Kirkwood Health Center was completed. The program launched a condom distribution program in non-clinical areas by giving out 3,000 condoms at Georgia Perimeter College and the Grow a Girl Network and to individuals in the community. During the Let's Move, DeKalb Seniors program at the Lou Walker Senior Center, educational materials and 984 condoms were distributed.

Dental Health Services

The program offered screenings, presentations and sealant/fluoride varnish clinics at elementary schools, pre-K centers and other locations. The 2013 Oral Health Quiz Bowl is in its second round of testing; seven schools are still competing.

Adolescent Health & Youth Development (AHYD) Program

AHYD participated in a town hall meeting on underage drinking. It was an informative, open discussion about the risk of alcohol, drunk driving, underage drinking and alcohol availability to youth.

Babies Can't Wait (BCW) Program

BCW is serving approximately 500 children. In January, BCW received 106 referrals and in February received 113 referrals, of which 60 percent were found eligible. The program received emergency funds from the state office to sustain the program until June 30.

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Children's Medical Services (CMS)
CMS has 293 active clients.

Mothers Offering Resources and Education (MORE) Program
MORE has a caseload of 98 active clients.

Immunization Program
The school-based flu immunization program is set to conclude on March 30. Ten clinics have been conducted in the City Schools of Decatur and the DeKalb County School District.

Women, Infants and Children (WIC)
The program is serving a caseload of 27,651 participants.

Health Center Updates

East DeKalb Health Center
East DeKalb participated in the grand opening of LA Fitness in Stone Mountain.

North DeKalb Health Center
The center has immunized approximately 3,100 individuals with the flu vaccine.

Health Assessment and Promotion

Office of Epidemiology and Statistics (OES)
OES is updating the Common Communicable Diseases of Children manual. In early February, the unit was notified of three cases of pertussis at a private school.

Injury Prevention
A total of 660 children in pre-K through third grade were educated about how to ride safely in a car, how to use a seatbelt properly and the importance of riding in a booster seat. Forty-three backless booster seats were distributed. The Safe Communities coordinator hosted a Parents Reducing Injuries and Driver Error course at the Board of Health. The Safe Communities coordinator was a guest on DeKalb County Commissioner Stan Watson's Comcast show on January 29.

Live Healthy DeKalb (LHD) Coalition
LHD's Go Green Action Group coordinated the Board of Health and Community Service Board's "Go Green in 2013" kick-off on February 5.

Announcements

Human Resources issued 14 faithful services awards to our employees.

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Announcements, cont'd.

Internal Services employee Stanley White retired after 12 years of dedicated service to the Board of Health.

Health Assessment and Promotion welcomes Cheryl Desbordes as the Chronic Disease Coordinator and Andrea Stokfisz as the Public Health Education Consultant.

Financial Status Report

Please see attached memorandum.

Acknowledgement of Communities Putting Prevention to Work (CPPW) Tobacco Team

The Board of Health presented the CPPW staff and Board members with a cup in appreciation of their efforts that contributed to the passing of an amended Clean Indoor Air Ordinance.

Public Comments

Tom Keating wants to partner with the Board of Health to focus on educational programs that impact environmental issues in the schools, such as clean bathrooms. He talked about the Atlanta Regional Commission's youth commission and the DeKalb County School District's wellness policy. Board member March informed him that the school district is looking in to environmental issues, such as cleanliness in the schools.

Board Comments

Dr. Ford thanked the staff again for her 8th year appreciation luncheon held on February 25. Mrs. Goldson thanked the staff. She said that everything that we do at the Board of Health is a reflection of us in the community.

Adjournment

Commissioner Rader moved to adjourn the meeting at 4:15 p.m. The motion was seconded and approved unanimously.

Respectfully Submitted,

Sandra Piñeyro
Recording Secretary

Approved by:

Arlene Parker Goldson, Chair
Jacqueline Davis, Vice Chair
Daniel Salinas, M.D., Parliamentarian