

Board of Health

Regular Called Board Meeting Minutes November 5, 2018, 3:00 p.m. E. L. Richardson Health Center ~ Bohan Auditorium

Board Members Present

The Honorable Jeff Rader, Chair Dr. Clyde Watkins, Jr., Vice Chair Dr. Camara Phyllis Jones, Parliamentarian The Honorable Edward "Ted" Terry

Via Conference Call

Dr. Sonia Alvarez-Robinson Mrs. Delphyne Lomax Taylor

Absent

Dr. Vasanne Tinsley

District Health Director

S. Elizabeth Ford, M.D., M.B.A.

Staff and Guests

Almanzia Opeyo Eric Nickens Althea Dixon India Dyer Eric Nickens Angelle Rozier India Dyer Althea Otuata Ellie Gonsalves Ikechuknu Eric Anyadibe Janet Kelly Beth Ruddiman Brenda Smith Juanita Martin June Cumberbatch Carol Heath Carrissa Jones Dr. Les Richmond Courtney Underwood Marian Arceo Darryl Richards Patrice Okwunze Dianne McWethy Patricia Joseph Don Brundage Ryan Cira Dr. Dwayne Turner Sedessie Spivey

Dr. Sentayehu Bedane Theresa Ivory

Velma Benton-Hamler Veronda Griffin

Veronica Watkins

DeKalb County Board of Health 445 Winn Way – Box 987 Decatur, GA 30031 404.294.3700 • www.dekalbhealth.net The November 5, 2018, DeKalb County Board of Health meeting was called to order by Board Chair Jeff Rader at 3:00 p.m.

Actions

I. Approval of Minutes

Chair Rader asked for a review and approval of two sets of minutes. The first was of the board's special called meeting on August 8, 2018, by conference call. Revisions to the minutes were needed. They were as follows: (1) there was a typo in the last paragraph which stated, that the vote was to approve the motion and not the contract. 2). There was an issue with who made a motion to approve the minutes. Mayor Terry made a motion to approve the minutes with the revisions and Dr. Alvarez-Robinson seconded. Chairman Rader called for a vote. The motion to approve the August 8 special called board meeting minutes was unanimously approved.

Chair Rader asked for a review and approval of the minutes of the September 27 board meeting. When no revisions were necessary, he asked for a motion to approve. Dr. Jones made a motion and Mayor Terry seconded. Chair Rader called for a vote. The motion to approve the minutes of the September 27 meeting was unanimously approved.

II. District Director's Report

Dr. Ford presented the Director's Report for the months of November 2018 - December 2018.

III. Service Awards and Presentations

The following retirement awards were presented:

- June Cumberbatch Clerk, T.O. Vinson Health Center, 10 years
- Theresa Ivory Public Health Nurse Specialist, T.O. Vinson Health Center, 18 years

IV. Financial Report

Chief Financial Officer Brenda K. Smith presented the Financial Report.

V. Public Comments

There were no public comments.

VI. Board Comments

Member Jones was curious about the rent for the building being paid twice and Brenda Smith explained that it was an issue with Accounts Payable. It has been rectified and we will receive a credit in the following month.

Dr. Jones also asked, "Dr. Ford How do we prioritize which grants we are applying for and which ones we are not?" Dr. Ford stated that, "We prioritize by reviewing our capacity to perform the responsibilities of the grant. We also have strategic priorities which include promoting maternal and child health, physical activity and nutrition. Dr. Ford further stated that, "Getting grants is a timing issue because grants [sometimes] have a turnaround time so fast that is unreasonable at times to expect us to do it. REACH and LEAD is currently a priority because this is what we are currently doing. We are also involved in men's health and youth violence, among other areas. Finally, we also consider the state's priorities, but the list of needs continues."

Dr. Jones asked, "Is there a state strategic plan that will filter down to all the districts?" She also mentioned the Board of Health's accreditation and asked if its strategic plan is part of a 5 to 10-year review cycle. She has been thinking about health equity and what's required for developing a metric of need.

Dr. Ford responded that, "I believe that the state's last strategic plan came out in 2016. It listed their priorities as being prescription drugs, obesity and tobacco use. This is the same as the local level. However, I appreciate the autonomy that we get at the state. There are things that the state deems a priority, but we have other priorities as well. For example, some of our priorities are refugee health and men's health and so we have to get our own funding because they are not the focus of the state, but we consider them important. Furthermore, we are in the process of trying to develop a new metric associated with our strategic plan and accreditation. For instance, we did a 360 [degree] evaluation as part of individual goals and objectives, as well as department and unit goals and objectives. We are monitoring and measuring those modules as we move forward."

Chair Rader stated, "This information is enlightening," and thanked Dr. Ford and Dr. Jones for the questions and the information.

Mayor Terry commented that the following day was election day and asked whether we have a policy for giving Board of Health employees time off to vote.

Dr. Ford stated, "It's a state policy to allow employees two hours to vote." Then she encouraged the Board of Health employees to go out and vote. But, regardless of the outcome, it's business as usual the following day. She reminded everyone that we serve the people.

VII. Adjournment

Chair Rader asked for a motion to adjourn. Vice Chair Watkins made a motion and Mayor Terry seconded. All voted to approve the motion.

The meeting was adjourned by Chair Rader at 4:15 p.m.

Submitted by

India Dyer, Recording Secretary

Approved by

The Honorable Jeff Rader, Chair