

Board of Health

**Regular Board Meeting Minutes**

**November 19, 2020, 3:00 p.m.**

**Virtual meeting via Microsoft Teams**

**Board Members Present**

Clyde Watkins, Jr., M.D., Chair  
Mrs. Delphyne Lomax Taylor, Vice Chair  
The Honorable Jeff Rader, Parliamentarian  
Sonia Alvarez-Robinson, Ph.D.  
Camara Phyllis Jones, M.D., M.P.H., Ph.D.

**Board Members Absent**

None

**District Health Director**

S. Elizabeth Ford, M.D., M.B.A.

**Staff and Guests were virtual via Microsoft Teams**

**Actions**

**I. Call to Order**

The November 19, 2020, DeKalb County Board of Health meeting was called to order by Chairman Watkins at 3:21 p.m. (The meeting started late due to technical difficulties.)

**II. Approval of Minutes**

Chairman Watkins asked for a motion to approve the minutes of the September 24, 2020, board meeting. Commissioner Rader moved to approve the minutes and Vice Chair Lomax Taylor seconded. Chairman Watkins called for a vote. The motion to approve the minutes of the September 24, 2020, meeting passed unanimously.

**III. Approval of Contract**

2<sup>nd</sup> Amendment to the Netsmart MyInsight License and Service Agreement:  
#09-197-Co051-02

Dr. Ford presented the contract for the 2<sup>nd</sup> amendment to the Netsmart MyInsight License and Service Agreement. The one-time cost for the CareManager module implementation is \$220,000. The annual maintenance and supported charges, including CareManager subscription, CareManager Connect subscription, and CareManager reporting server, is

\$40,500. The total first-year cost of \$260,500. The total cost for the upgrade to the Netsmart Solution, MyInsight, with CareManager, is \$1,540,457.23.

Dr. Jones asked whether this cost could be covered with Coronavirus Aid, Relief, and Economic Security (CARES) Act funding since a new electronic health records system could create the need for new Board of Health staff positions. Dr. Ford stated that there are challenges with the CARES Act funding because it ends on December 31, 2020, and all invoices need to be in by December 4. This does not give adequate time to hire new staff. She added that we are looking for additional funding.

Chairman Watkins called for a motion to approve the contract amendment. Commissioner Rader made a motion and Dr. Jones seconded it. The motion to approve the amendment was unanimously approved.

## **VII. District Health Director's Board Report**

Dr Ford presented the Director's Report on the Board of Health's response to the COVID-19 pandemic and on the agency's daily operations in October and November.

## **VIII. Financial Report**

Chief Financial Officer Brenda K. Smith presented the Financial Report.

## **IX. Public Comments**

There were no public comments.


## **X. Board Comments**

Vice Chairman Lomax Taylor thanked Dr. Ford for her leadership. Dr. Watkins commended the Board of Health staff, with special gratitude to the specimen points of collection (SPOC) workers. He stated that he sends his patients to the SPOCs and they give the sites a 5-star rating. He appreciates all the hard work.

## **XI. Adjournment**

Chairman Watkins called for a motion to adjourn the meeting. Vice Chair Lomax Taylor moved to adjourn, and Commissioner Rader seconded. The motion passed unanimously. Chairman Watkins adjourned the meeting at 4:13 p.m.

Submitted by

  
India Dyer, Recording Secretary

Approved by



Clyde Watkins, Jr., M.D., Chairman