

# DeKalb County Board of Health

## Clinical Nurse Coordinator

Position #10146

(Salary is offered based on Education, Experience, and/or budget)

**POSTED:** June 16, 2021

**DEADLINE TO APPLY:** June 30, 2021

**LOCATION:** East DeKalb Health Center – CHAPS

**ORGANIZATION SUMMARY:** DeKalb County Board of Health works to protect, promote and improve the health of those who live, work and play in DeKalb County. We are committed to our mission through service quality, diversity, innovation, a professional workforce and leadership. Our vision is to be the leader in creating a healthier DeKalb through information, education, empowerment, partnerships, policies and planning, quality and excellence. We invite you to come and be a part of our team. For more information about our agency please visit <https://www.dekalbhealth.net>.

**WHAT WE OFFER:** A generous benefits package, which includes employee retirement plan; 12 paid holidays annually; vacation and sick leave; health, dental, vision, legal, disability, accidental death and dismemberment, health and childcare spending account.

**DUTIES:** Under limited supervision, develops, directs and manages clinical and population-based programs of nursing services and budgets in a county health department. Directs and supervises clinical/ programmatic activities and clinical staff to ensure provision of effective, efficient and safe nursing care. Oversees training of clinical staff, audits clinic performance outcomes, and ensures facility safety/security. Problem solves to correct any inefficiencies that would ensure best practice results. Collaborates with other health care providers and community agencies to provide clinical and population-based services in the health center and in the community. Ensures that nursing services operate within the guidelines of state nursing standards and meet the needs of the clients served by the DeKalb County Board of Health.

**MINIMUM QUALIFICATIONS:** Master's degree in nursing, public health or related field from an accredited college or university AND Four years of nursing experience AND current Georgia Registered Professional Nurse license AND CPR certification OR Bachelor's degree in nursing from an accredited college or university AND Six years of nursing experience AND current Georgia Professional Nurse license AND CPR certified OR Four years of experience at the lower level PH Nursing Prog Consultant 3 (HCP212) or position equivalent AND current Georgia Registered Professional Nurse license AND CPR certified.

**PREFERRED QUALIFICATIONS:** In addition to the minimum qualifications, preference will be given to applicants with 3 years of supervisory and budget management experience. Electronic medical record experience and telehealth/telemedicine experience preferred.

**NOTE:** Employment with the DeKalb County Board of Health is not complete or official until applicants meet all pre-employment requirements. If this position requires a college degree and you are selected for an interview, you will be required to submit official transcripts to the Human Resources Department prior to any official offer of employment.

*Not Every Applicant Will Receive an Interview and Only Those Selected for an Interview Will Be Notified*

Fingerprint Criminal Records Investigation Is Required

**ALL APPLICANTS MUST APPLY FOR THIS POSITION AT:**

[www.dph.georgia.gov](http://www.dph.georgia.gov)

(Must complete application)

**AN EQUAL OPPORTUNITY EMPLOYER**

If you require accommodations under the American Disability Act (ADA), email request by the closing date of this announcement to:

[Michelle.Raines@dph.ga.gov](mailto:Michelle.Raines@dph.ga.gov)

