

DeKalb County Board of Health

Mobile Van Unit Driver Multiple Vacancies (Salary is offered based on Education, Experience and/or Budget)

POSTED: August 13, 2021

DEADLINE TO APPLY: August 20, 2021

LOCATION: Mobile Unit – CHAPS

ORGANIZATION SUMMARY: DeKalb County Board of Health works to protect, promote and improve the health of those who live, work and play in DeKalb County. We are committed to our mission through service quality, diversity, innovation, a professional workforce and leadership. Our vision is to be the leader in creating a healthier DeKalb through information, education, empowerment, partnerships, policies and planning, quality and excellence. We invite you to come and be a part of our team. For more information about our agency please visit <https://www.dekalbhealth.net>.

WHAT WE OFFER: A generous benefits package, which includes employee retirement plan; 12 paid holidays annually; vacation and sick leave; health, dental, vision, legal, disability, accidental death and dismemberment, health and childcare spending account.

DUTIES: Under broad supervision, works and communicates with the general public, internal customers and/or external customers to provide information and recommendations targeted to meet customer expectations. The Mobile Services Unit Driver (MSUD) will be responsible for driving the mobile services van from its storage/parking place to places of service in the community. The MSUD will prepare and set up the vehicle to be ready for services. The MSUD will stay on site during mobile services and provide support in crowd control and safety as well as aide in client registration and eligibility as needed. The MSUD will act as part of the mobile service team and is expected to support the team in providing high quality care for clients. Resolves complicated issues involving customer service and/or research governing policies, procedures or laws to respond to clients or visitors. The MSUD must maintain an active Georgia Driver's License. May be required to work evenings and weekends.

MINIMUM QUALIFICATIONS: Bachelor's degree in a related field from an accredited college or university AND Five years of experience performing work related to area of assignment OR One year of experience at the lower level Healthcare Program Consultant 2 (HCP091) or position equivalent. Requires a valid driver's license.

PREFERRED QUALIFICATIONS: In addition to the minimum qualifications will be given to applicants with previous driving experience. Knowledge of communities in DeKalb County, commitment to providing nonjudgmental quality health care to those in need. Experience and commitment to working with diverse communities, homeless populations, those suffering from addictions and mental illness, and those with a criminal justice history. Strong proficiency with Microsoft Office applications, specifically Word Outlook and other internet applications, is also preferred.

NOTE: Employment with the DeKalb County Board of Health is not complete or official until applicants meet all pre-employment requirements. If this position requires a college degree and you are selected for an interview, you will be required to submit official transcripts to the Human Resources Department prior to any official offer of employment.

Not Every Applicant Will Receive an Interview and Only Those Selected for an Interview Will Be Notified

Fingerprint Criminal Records Investigation Is Required

ALL APPLICANTS MUST APPLY FOR THIS POSITION AT:

www.dph.georgia.gov

(Must complete application)

AN EQUAL OPPORTUNITY EMPLOYER

If you require accommodations under the American Disability Act (ADA), email request by the closing date of this announcement to:

Michelle.Raines@dph.ga.gov

