

Board of Health

ADDENDUM No. 1

Request for Proposal
for
RIDESHARE SERVICES
VENDOR QUESTIONS AND ANSWERS
No. 22-0523-RFP09

Answers to each question posed is posted below in [blue](#).

Q: I would like the bid information for the rideshare services you require.

A: The bid information is contained within the Request for Proposal posted online.

Q: Can you please provide the data required for the bid process?

A: There is no data to provide as this is an initial offering.

Q: What is the total number of clients participating in the ride share program?

A: Zero. This is the first rideshare program offering to date.

o What is the award amount?

DCBOH does not disclose the amount of the contract award. The Offeror submits a cost plan for review and consideration.

o Is the rate capitated?

Yes

Q: Please provide the ridership for the last 12 months. This information would help to complete the cost proposal.

A: There is no ridership data to provide as this is DCBOHs first offering.

Q: Page 4 of the Solicitation, 6.0 requires Offerors to “provide three (3) references with contact information”. Page 8 of the Solicitation, Item 24 states “Each Offeror is required to submit with their proposal a list of three (3) references of organizations for which they currently or have provided products/services to within the last three (3) years”. Page 27 of the Solicitation, Exhibit F states “In the space provided below, please list a minimum of four (4) references...”. Are the client references specified on page 27 of the Solicitation, Exhibit F required to be for services provided within the last three (3) years as referenced on pages 4 and 8 or can these references be from any time period. Confirm how many references Offerors are required to provide within their proposals.

A: Offeror’s are required to provide three (3) current references (within the last 3-5 years of service). Extended from 3 years to 5 years in giving consideration for COVID-19.

Q: Page 8 of the Solicitation, Item 28 states “it is the intention of the DCBOH to establish a contract with one offeror that successfully responds to this RFP”. Later on the same page, Item 29 states “... approve additional vendors for the same or similar work”. Please confirm that DCBOH will only award a contract to one Offeror in response to this solicitation.

A: It is the intention of DCBOH to award one contract.

Q: Page 8 of the Solicitation, Item 29 states “The DCBOH may elect to issue subsequent proposals and approve additional vendors...”. Will DCBOH issue subsequent “proposals” or “solicitations”? If DCBOH will actually issue subsequent “proposals”, what is the nature of these proposals?

A: Dependent upon satisfactory service provided, it is the intention of DCBOH to enter into subsequent years of service with the awarded Offeror.

Q: Are the certificates of insurance referenced on Page 15 of the Solicitation, Exhibit A required as part of proposals submitted or are they required at the time of contract award?

A: The COI can be provided either in the solicitation or at the time of award.

Q: Are Offerors required to provide filled-in Exhibits C and D as part of their proposal submission?

A: Exhibits C and D will only be required of the Offeror of award. This does not have to be completed and submitted with the Offeror’s bid response.

Q: Page 4 of the Solicitation, 6.0 requires Offerors to “Provide evidence of contractor’s qualifications (curriculum vitae and/or résumé) outlining relevant qualifications and experience”. The request for a “curriculum vitae and/or résumé” is confusing. Is this requirement referencing the Offeror’s “corporate” qualifications and experience OR are Offeror’s required to provide the qualifications and experience of specific individuals proposed to support this contract?

A: The Offeror is required to submit both. Not individual driver’s, but the critical corporate personnel to work on this contract.

Q: Will DCBOH disclose the name of the incumbent contractor(s)?

A: There is no incumbent contractor name to disclose as this is DCBOHs first offering for Rideshare Services.

Q: What is the volume of rides/run provided under the incumbent contract?

A: There is no incumbent contract as this is DCBOHs first offering.

Q: What is the total value of the incumbent contract?

A: DCBOH will disclose the value of the contract upon contract award.

Q: Would it be possible to extend the bid response time for this solicitation? With the holidays upon us, trying to accommodate employee holiday request and the short window of bid time, consideration for an extension is requested.

A: Yes. We will extend this bid offer through December 29, 2021, 3:00 p.m. EST.

Q: To bid on this solicitation are Offerors required to be registered to do business in the State of Georgia?

A: No; however, prior to a contract can be awarded to an Offeror, the Offeror has be registered to do business in the State of Georgia. If the Offeror fails to be registered, by the time of contract execution, the award will go to the next acceptable bid offer.

- Q: To bid on this solicitation are Offerors required to have an office in the State of Georgia?
A: **No; however, the Offeror has to be registered to do business in the State of Georgia.**
- Q: To bid on this solicitation are Offerors required to be incorporated in the State of Georgia?
A: **No.**
- Q: Page 4 of the Solicitation, 5.0 states “Contractor’s bid must reflect its experience providing rideshare services to the public and/or government sector(s)”. Do contracts funded by private entities to serve the public qualify as “providing rideshare services to the public/government sectors?”
A: **Yes.**
- Q: Page 4 of the Solicitation, 5.0 states “Contractor’s bid must reflect its experience providing rideshare services to the public and/or government sector(s)”. Will an Offeror’s work providing rideshare services to insurance companies that support Government funded programs serving the general public meet this requirement?
A: **Yes.**
- Q: What is the Total Volume of Members in the DCBOH Ryan White program?
A: **500**
- Q: How Many Districts are we serving within the DeKalb County?
A: **All. In addition to DeKalb County, this contract will provide services to all 20 counties in the Metro Atlanta area.**
- Q: How many of your members are on wheelchair and Stretcher?
A: **This data is not captured; however, we do have some clients that are utilize wheelchairs, but none that utilize stretchers.**
- Q: How new should a transportation vehicle be to meet the program standard. Do you give trainings to prospective drivers?
A: **The Offeror’s vehicles should not be more than 8 years old. DCBOH does not provide training to prospective drivers. Training is the responsibility of the Offeror.**
- Q: How often do you inspect provider's vehicle under the program?
A: **DCBOH will not inspect the Offeror’s vehicles but may request maintenance reports for vehicles to be used upon contract award, and annually thereafter. Maintenance and upkeep of each vehicle is the responsibility of Offeror.**
- Q: Please provide cost and expenditure sheet the DCBOH Ryan white program has had in the past 3 years?
A: **This data is not available as this is a DCBOH first offering.**
- Q: What is the amount of the contract and the amount of the last awards awarded?
A: **DCBOH does not disclose the amount of the contract award. The Offeror submit a cost plan for review and consideration. There is no last award amount under this contract as DCBOH has not entered into a Rideshare Program prior to this solicitation.**

Dekalb County Board of Health

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