

DeKalb County Board of Health

Healthcare Program Consultant 3

Position # 10684

(Salary is offered based on Education, Experience and/or Budget)

POSTED: January 14, 2022

DEADLINE TO APPLY: January 28, 2022

LOCATION: E.L. Richardson Health Center – DCS/HAP

ORGANIZATION SUMMARY: DeKalb County Board of Health works to protect, promote and improve the health of those who live, work and play in DeKalb County. We are committed to our mission through service quality, diversity, innovation, a professional workforce and leadership. Our vision is to be the leader in creating a healthier DeKalb through information, education, empowerment, partnerships, policies and planning, quality and excellence. We invite you to come and be a part of our team. For more information about our agency please visit <https://www.dekalbhealth.net>.

WHAT WE OFFER: A generous benefits package, which includes employee retirement plan; 12 paid holidays annually; vacation and sick leave; health, dental, vision, legal, disability, accidental death and dismemberment, health and childcare spending account.

DUTIES: Under general supervision, this position works closely with the REACH program coordinator. This position works closely with the REACH team to coordinate program activities, including establishing partnerships through a mini-grant program, assisting with coordinating events, and collaborating with the Coalition and Board of Health Centers. This position serves as the project liaison to the mini-grant awardees; works collaboratively with community partners and identifies the foundational principles necessary to design an effective system of coordinated health care and community-based/social services. This position creates sustainable, effective linkages between the clinical and community settings to improve patients' access to COVID-19 and flu vaccination. This position also develops monthly and annual program reports to share with stakeholders and completes other duties as assigned.

*REACH (Racial and Ethnic Approaches to Community Health) grant is funded by the Centers for Disease Control and Prevention

MINIMUM QUALIFICATIONS: Master's degree in a related field from an accredited college or university AND Two years of experience performing work related to area of assignment OR Bachelor's degree in a related field from an accredited college or university AND Five years of experience performing work related to area of assignment OR One year of experience at the lower level Healthcare Prgm Consultant 2 (HCP091) or position equivalent. Note: Some positions may require licensure.

NOTE: Employment with the DeKalb County Board of Health is not complete or official until applicants meet all pre-employment requirements. If this position requires a college degree and you are selected for an interview, you will be required to submit official transcripts to the Human Resources Department prior to any official offer of employment.

Not Every Applicant Will Receive an Interview and Only Those Selected for an Interview Will Be Notified

Fingerprint Criminal Records Investigation Is Required



ALL APPLICANTS MUST APPLY FOR THIS POSITION AT:

www.dph.georgia.gov
(Must complete application)

AN EQUAL OPPORTUNITY EMPLOYER

If you require accommodations under the American Disability Act (ADA), email request by the closing date of this announcement to:
Michelle.Raines@dph.ga.gov