

DeKalb County Board of Health

Dental Assistant

Position # 10438

(Salary is offered based on Education, Experience and/or Budget)

POSTED: September 21, 2022

DEADLINE TO APPLY: October 5, 2022

LOCATION: All Centers – HAP/Dental Program

ORGANIZATION SUMMARY: DeKalb County Board of Health works to protect, promote and improve the health of those who live, work and play in DeKalb County. We are committed to our mission through service quality, diversity, innovation, a professional workforce and leadership. Our vision is to be the leader in creating a healthier DeKalb through information, education, empowerment, partnerships, policies and planning, quality and excellence. We invite you to come and be a part of our team. For more information about our agency please visit <https://www.dekalbhealth.net>.

WHAT WE OFFER: A generous benefits package, which includes employee retirement plan; 12 paid holidays annually; vacation and sick leave; health, dental, vision, legal, disability, accidental death and dismemberment, health and child-care spending account.

SALARY INFORMATION: \$34,320 Annual/ Pay Grade G

DUTIES: Under direct supervision, assist the dentist or dental hygienist in chair side dentistry. Duties include but are not limited to preparation, operation, maintenance, and cleaning of dental operatory and instruments, and equipment. Follows HIPAA, CDC, OSHA, and infection Control guidelines, etc. Perform routine support functions for the dental facility, and integration the dental program with other disciplines in the health center. They also support clerical functions and support our school and community activities.

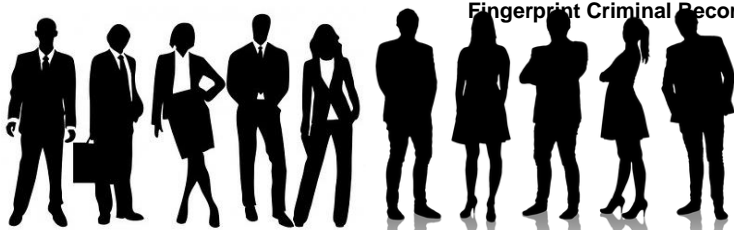
MINIMUM QUALIFICATIONS: High School Diploma or equivalent and six months of experience in a dental setting or completion of a technical school program in dental assisting. Certification in Radiology safety Training recognized by the Georgia Board of Dentistry.

Preferred Qualifications: In addition to minimum qualifications, preference will be given to applicants with Certification as an expanded duty dental assistant by the Georgia Board of Dentistry. Certification in x-ray recognized by the Georgia Board of dentistry. Certification in cardiopulmonary resuscitation is also preferred.

NOTE: Employment with the DeKalb County Board of Health is not complete or official until applicants meet all pre-employment requirements. If this position requires a college degree and you are selected for an interview, you will be required to submit official transcripts to the Human Resources Department prior to any official offer of employment.

Not Every Applicant Will Receive an Interview and Only Those Selected for an Interview Will Be Notified

Fingerprint Criminal Records Investigation Is Required



ALL APPLICANTS MUST APPLY FOR THIS POSITION AT:
www.dph.georgia.gov
(Must complete application)

AN EQUAL OPPORTUNITY EMPLOYER

If you require accommodations under the American Disability Act (ADA), email request by the closing date of this announcement to:
Michelle.Raines@dph.ga.gov